JPADR – EDITORIAL ROLES & HIERARCHY STRUCTURE

A Clear Hierarchy. Defined Roles. Ethical Publishing Excellence.

HIERARCHY LEVEL	ROLE GROUP & POSITIONS	KEY PURPOSE
LEVEL 1 01 EXECUTIVE LEADERSHIP	**EXECUTIVE EDITORIAL LEADERSHIP** Editor-in-Chief Managing Editors Associate Editors Ethics Editors Editorial Office Coordinators Technical Editors	Provides strategic leadership and overall editorial direction. Responsible for editorial policy, final decisions, ethical oversight, editorial governance, and journal quality & integrity.
LEVEL 2 02 SPECIALIZED EDITORIAL ROLES	**SPECIALIZED EDITORIAL & ISSUE MANAGEMENT** Guest Editors Section Editors Issue Coordinators Special Issue Editors Production Editors	Manage specific content areas, sections, and special issues. Ensure quality, relevance, timely processing, and coordination of issue development.
LEVEL 3 03 ADVISORY & OVERSIGHT ROLES	**ADVISORY, GOVERNANCE & QUALITY ASSURANCE** Publishing Consultants Editorial Governance Advisors Ethics Consultants Publication Management Professionals Workflow Auditors	Provide strategic advice, governance oversight, ethical guidance, workflow evaluation, and ensure compliance with COPE, Scopus, DOAJ & other standards.
LEVEL 4 04 CONTENT & PRODUCTION SPECIALISTS	**CONTENT DEVELOPMENT & PRODUCTION ROLES** Copyeditors Language Editors Manuscript Editors Production Editors	Ensure language accuracy, clarity, formatting, structural integrity, and publication readiness of manuscripts and final production quality.
LEVEL 5 05 TECHNICAL & WORKFLOW OPERATIONS	**TECHNICAL, WORKFLOW & DIGITAL OPERATIONS** Managing Editors Editorial Office Staff Workflow Coordinators Editorial Assistants Technical Editors Production Coordinators Metadata Specialists Digital Publishing Personnel Platform Administrators	Handle day-to-day operations, workflow management, technical processing, digital publishing, metadata, platform maintenance, and ensure smooth editorial workflow.
LEVEL 6 06 FOUNDATIONAL SUPPORT	**ADMINISTRATIVE & FOUNDATIONAL SUPPORT** Editorial Office Staff Workflow Coordinators Editorial Assistants	Provide essential administrative, logistical, and coordination support to ensure efficient operation of the entire editorial and publication ecosystem.

THIS HIERARCHY ENSURES CLEAR ROLES, ACCOUNTABILITY, TRANSPARENCY & ETHICAL PUBLISHING EXCELLENCE.

Scopus Compliant | COPE Aligned | DOAJ Compliant | International Publishing Ethics Aligned